

MONTANA DEPARTMENT OF AGRICULTURE
Agricultural Sciences Division
PO Box 200201
Helena, MT 59620-0201
(406) 444-5400
FAX (406) 444-7336

APPLICATOR INSTRUCTION BOOKLET

FOR

2005 APPLICATION RECORDS SUMMARY

FOR

GENERAL AND RESTRICTED USE

PESTICIDE APPLICATIONS

MADE DURING THE

CALENDAR YEAR 2005

The Montana Pesticide Act, Administrative Rule of Montana 4.10.207(8)(a), states applicators shall submit to the department a report of their use of restricted and general use pesticides in the year 2005. The purpose in asking for this information is to develop a database determining where and how much pesticide is being applied in Montana. The summary data required on this report does not relieve you of the responsibility of maintaining your daily application records, as required in ARM 4.10.207 (1)(2)(3)(4)(5).

JANUARY 2005

INSTRUCTIONS for form titled "Summary Report of all Pesticide Applications":

(see the completed example form at the end of this booklet)

- A. In the appropriate spaces at the top of the form, complete the following information.
1. Record the complete name of the licensed applicator. If you have more than one applicator at your business or agency you may submit one form with a list of **all** your currently licensed applicators. Do not record the name of operators or unlicensed employees.
 2. Record your applicator license number.
An example license number is 11780-12.
 3. Record your business name, phone number, and e-mail.
- B. In the appropriate spaces listed across the form, complete the following information for each pesticide product applied in 2005.
1. Company Name: Record the name of the manufacturing company listed on the pesticide container.
 2. Product Trade Name: Record the complete product trade name of the pesticide as printed on the label.

NOTE: If adequate space is not available on the form, you may abbreviate company and trade names. If abbreviations are used, the department must be able to recognize the meaning of the abbreviation. A footnote explaining abbreviations used may be necessary. Identification of the company and its product trade name is important. If the abbreviations are not understandable, the forms may be returned to the applicator for clarification.
 3. EPA Registration Number: Record the EPA registration number of the pesticide product as printed on the label. Do not record establishment numbers.
 4. County Applied: Record the county by name or county license plate number in which the product was applied.
 5. Crop/Site: Record the crop or site where the pesticide product was used, in general terms (ie: wheat, trees, storage bins, cattle, seed, poles, etc.)
 6. Month Applied: Record the month the application was made by name or number.
 7. Volume Used: Summarize the total volume of each *formulated* (unmixed) pesticide product used by: the county where it was applied, the application site, and the month it was applied. Summarize to the nearest whole gallon or pound, for pesticides not applied by volume or weight – provide the number used (pole wraps, flasks, etc)
 8. Total Acreage: Record the total acreage on which the pesticide product was used in each given month on each site or crop. See the following examples where acreage does not apply.

NOTE: This column is generally straightforward for agricultural applicators, but for some classifications this column may be confusing. Below are some examples for several of the classifications that may have difficulty with the Total Acreage column:

Ornamental & Turf - number of trees treated, square feet of turf treated.

Industrial, Institutional, Structural & Health Related - number of structures treated or cubic feet fumigated.

Aquatics - miles of ditch or surface acres of pond treated.

Right-of-Way - number of miles treated/or volume product sprayed in one month divided by amount calibrated to applied per acre = total acres treated.

Seed Treatment - number of pounds or bushels of seed treated.

Wood Treatment - number of poles or posts treated.

Special Instructions:

- ◆ Type or print all information. All information recorded must be legible and complete. If not, the forms will be returned to you for error corrections.
- ◆ These forms must be submitted to the department's Helena office by January 31, 2006. Please send to Montana Department of Agriculture; Agricultural Sciences Division; PO Box 200201; Helena, MT 59620-0201.
- ◆ Applicators may use the forms provided by the department for recording their applications or they may use their own forms. Approval must be obtained from the department's Helena office prior to using your own forms.
- ◆ You may submit your record summary electronically. Please contact the Helena Office for specific information. (406) 444-5400
- ◆ It is recommended that applicators retain a copy of the completed form(s). Applicators must send the original form to the department. If more forms are needed, please contact the department at (406) 444-5400. Forms will be available electronically later this year at the department web site:
<http://agr.state.mt.us>.
- ◆ The department recommends that each applicator establish a daily and monthly tabulation system to make it easier to complete this form at the end of the calendar year.
- ◆ If NO pesticides are applied in the year of 2005, this must be documented and sent to the department on the report form provided by the department or by letter before January 31, 2006.

Thank you for your cooperation in completing these forms. If you have any problems or questions in completing this form, please contact the Helena office or one of the field offices.

